



227 Colfax Ave N, Suite 15  
Minneapolis MN 55405

### **Mentor Job summary**

Mentor will be responsible for providing professional mentorship/ life coaching to young adults who are transitioning out of the correctional system. The objective is to utilize relationship to assist the young adult with problem solving around day to day issues while providing them an opportunity to develop health relationships

### **Summary of essential job functions**

- Responsible for meeting with the assigned mentee for the agreed-upon time frame (i.e., often weekly meetings for at least one year)
- Act as a resource and guide
- Work closely with agency staff through phone contact, personal conferences and group meetings
- Serve as an example/role model
- Accept and relate to youth who may not share the volunteer's lifestyle and values
- Respect the mentee's right to self-determination and independence

Mentor Requirements/Qualifications:

- Willing spirit
- Openness to cultural differences
- Good listening skills
- Patience
- Sense of humor
- Commitment

### **Minimum requirements**

At least a high school diploma; 1 year experience with working with young adult who have been involved in the correction system; Basic knowledge about mental health and corrections issues; excellent communication skills; ability to coordinate with multiple community partners; flexible schedule; able to pass a background check; clean driving record ; able to navigate the transits system; able to attend monthly team meetings; organized, basic communication skills; reliable transportation

### **Disclaimer**

The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. All personnel may be required to perform duties outside of their normal responsibilities from time to time, as needed.

**Additional information**

HR use only	
Job code	
Generic title	
Pay grade	
Management? (Yes/No)	
E/NE status	
Last revised	